



AGENDA
REGULAR CITY COUNCIL MEETING
HAMTRAMCK, MICHIGAN
October 11, 2011
7:00 P.M.

PRELIMINARY MATTERS

1. Call to order
2. Roll call
3. Pledge of allegiance to the flag
4. Agenda approval
5. Proclamations/presentations/recognitions
6. Public comments concerning agenda items

SECTION I: CONSENT AGENDA ITEMS

The following items will be adopted on a single motion without discussion unless a councilmember requests separate consideration.

1. City Council Meeting Minutes:
 - a. Regular Meeting – September 27, 2011
2. RESOLUTION SUPPORTING THE UNITED COMMUNITIES OF AMERICA IN A CITY WIDE DAY OF PEACE AND HEALING. Placed on the agenda by Councilmembers Stackpoole and Gordon.
3. RESOLUTION ESTABLISHING THE DATE AND HOURS FOR HALLOWEEN TRICK OR TREATING IN THE CITY OF HAMTRAMCK. Halloween trick or treating will be Monday, October 31, 2011 between the hours of 6:00 p.m. and 8:00 p.m.

SECTION II: NEW BUSINESS - Ordinance introductions and resolutions for initial consideration.

1. FUND WARRANT LIST AND PAYROLL.
2. RESOLUTION TO ENTER INTO A CONTRACT FOR SERVICES WITH ZACHACARY & ASSOCIATES TO PREPARE A MARKET STUDY AND FEASIBILITY ANALYSIS FOR THE REDEVELOPMENT OF 9800 JOSEPH CAMPAU. Placed on the agenda by CED Director Friedmann.
3. RESOLUTION TO ENTER INTO A NEIGHBORHOOD STABILIZATION PROGRAM II DEVELOPMENT AGREEMENT WITH BEAL PROPERTIES TO REHABILITATE SINGLE-FAMILY HOUSING. Placed on the agenda by CED Director Friedmann.
4. RESOLUTION TO ENTER INTO A NEIGHBORHOOD STABILIZATION PROGRAM II DEVELOPMENT AGREEMENT WITH THE BERESH GROUP TO REHABILITATE, AND BUILD NEW CONSTRUCTION SINGLE-FAMILY HOUSING. Placed on the agenda by CED Director Friedmann.

5. RESOLUTION TO ENTER INTO A NEIGHBORHOOD STABILIZATION PROGRAM II DEVELOPMENT AGREEMENT WITH THE OAK HILLS CONSTRUCTION TO REHABILITATE, AND BUILD NEW CONSTRUCTION SINGLE-FAMILY HOUSING. Placed on the agenda by CED Director Friedmann.
6. RESOLUTION TO ENTER INTO A NEIGHBORHOOD STABILIZATION PROGRAM II DEVELOPMENT AGREEMENT WITH NEIGHBORHOOD HOUSING SOLUTIONS TO REHABILITATE, AND BUILD NEW CONSTRUCTION HOUSING. Placed on the agenda by CED Director Friedmann.
7. RESOLUTION TO ENTER INTO A NEIGHBORHOOD STABILIZATION PROGRAM II DEVELOPMENT AGREEMENT WITH THE HUGHS AND LYNN BUILDING AND CONSTRUCTION LC TO REHABILITATE SINGLE-FAMILY HOUSING. Placed on the agenda by CED Director Friedmann.
8. RESOLUTION TO AMMEND THE DDA BUDGET. Placed on the agenda by Downtown Manager Grow.
9. RESOLUTION TO APPROVE THE PURCHASE OF NEW RADAR UNITS FOR THE POLICE DEPARTMENT. Placed on the agenda by City Manager Cooper.
10. AN ORDINACE TO AMEND THE HAMTRAMCK CITY CODE ADDING A CHAPTER FOR THE PURPOSE OF REQUIRING REIMBURSEMENT FOR MEDICAL SERVICES RECEIVED BY THOSE IN CONFINEMENT BY OR AT THE DIRECTION OF THE CITY OF HAMTRAMCK. Ordinance first reading. Placed on the agenda by City Manager Cooper.
11. RESOLUTION TO APPROVE THE HIRING OF A CONSULTANT TO OVERSEE THE PUBLIC SERVICES DEPARTMENT UNTIL A NEW DIRECTOR CAN BE HIRED. Placed on the agenda by City Manager Cooper.
12. RESOLUTION APPROVING THE CITY MANAGER'S EVALUATION. Placed on the agenda by Councilmember Jankowski.
13. DISCUSSION: Setting a follow-up meeting with Mr. Cooper to review the evaluation and determine what goals we will set for the coming 12 months. Placed on the agenda by Councilmember Jankowski.
14. RESOLUTION DIRECTING THE CITY MANAGER TO CREATE AN EMPLOYEE MANUAL WHICH SHALL INCLUDE THE POLICY AND PROCEDURE FOR PERFORMING EMPLOYEE EVALUATIONS. THIS MANUAL MUST BE PRESENTED TO THE COUNCIL FOR APPROVAL NO LATER THAN THE MEETING OF NOVEMBER 10, 2011. Placed on the agenda by Councilmember Jankowski.
15. RESOLUTION DIRECTING THE CITY MANAGER TO DESIGNATE AN ACTING CITY MANAGER PER SEC. 9-18B OF THE HAMTRAMCK CITY CHARTER. THIS DESIGNEE MUST BE BROUGHT TO THE COUNCIL FOR APPROVAL NO LATER THAN THE MEETING OF OCTOBER 25, 2011. Placed on the agenda by Councilmember Jankowski.

16. RESOLUTION DIRECTING THE CITY MANAGER TO CREATE POLICY AND PROCEDURE WHEREBY ALL AFFECTED DEPARTMENT HEADS ARE REQUIRED TO SIGN OFF, WITH NARRATIVE, ON ALL MATTERS THAT ARE BROUGHT BEFORE CITY COUNCIL FOR APPROVAL. THIS POLICY MUST BE PRESENTED TO THE COUNCIL FOR APPROVAL NO LATER THAN THE MEETING OF OCTOBER 25, 2011. Placed on the agenda by Councilmember Jankowski.
17. RESOLUTION DIRECTING THE CITY MANAGER TO ESTABLISH A DAILY INCIDENT (CRIME) LOG POLICY WHICH CONTAINS - AT A MINIMUM - TIME, LOCATION, INCIDENT #, DESCRIPTION OF THE CIRCUMSTANCES, DISPOSITION (OUTCOME), AND THE OFFICER WHO RESPONDED. I HAVE ATTACHED THE POLICY OF THE MIAMI-DADE POLICE DEPARTMENT FOR REFERRAL. THIS POLICY MUST BE PRESENTED TO THE COUNCIL FOR APPROVAL NO LATER THAN THE MEETING OF NOVEMBER 10, 2011. Placed on the agenda by Councilmember Jankowski.
18. RESOLUTION DIRECTING THE CITY MANAGER TO PROCURE A QUALIFIED FIRM FOR THE PURPOSE OF PERFORMING AN AUDIT OF THE NON EVIDENTIARY PROPERTY IN THE POLICE DEPARTMENT AND TO AID IN THE ESTABLISHMENT OF CONTROLS TO ENSURE THAT THE PROPERTY IS PROPERLY INVENTORIED, REPORTED AND DISPOSED OF. A QUALIFIED FIRM MUST BE SELECTED NO LATER THAN NOVEMBER 16, 2011 WITH COMMENCEMENT OF THE AUDIT WITHIN 10 DAYS THEREAFTER. Placed on the agenda by Councilmember Jankowski.
19. DISCUSSION: Medical Marijuana Ordinances. Placed on the agenda by Councilmember Stackpoole.

SECTION III: OTHER ITEMS

1. City Manager's Report
2. Public comments
3. Non-agenda items and other business

ADJOURNMENT

NOTE: Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the City Clerk's Office at (313) 876-7700, 48 hours before the meeting. Staff will be pleased to make the necessary arrangements.