



**HAMTRAMCK CITY COUNCIL
CITY COUNCIL CHAMBERS
3401 EVALINE STREET
HAMTRAMCK, MICHIGAN**

**REGULAR MEETING AGENDA
November 10, 2015
7:00 P.M.**

-
- 1. CALL TO ORDER** *(PLEASE TURN OFF ALL CELLPHONES OR PLACE ON SILENT)*
 - 2. ROLL CALL**
 - 3. PLEDGE OF ALLEGIANCE**
 - 4. COMMUNITY ANNOUNCEMENTS**
 - 5. PROCLAMATIONS/RECOGNITIONS**
 - 6. ADDITIONS/DELETIONS AGENDA APPROVAL**
 - 7. PUBLIC INPUT AND PRESENTATIONS** (For Items on agenda, three (3) minutes per individual; Items not on agenda two (2) minutes per individual).
 - A. Recognition Proclamation for Police Personnel, Sgt. Amy Mervyn, Carl Sorensen and Ryan Young; Fire Personnel Lt. Matt Mysczelski, Motor Engineer Eric Stoddard, Andy Capo and Chris Siewert for their quick thinking and response resulting in the saving of a life.
 - 8. CONSENT AGENDA:** The following items will be adopted on a single motion without discussion, unless a Member requests separate consideration.
 - A. Approval of Minutes: October 27, 2015 Regular Meeting
 - B. Approval of Invoice Register Report Date Ending November 10, 2015
 - C. Approval of Pre-Approved Expenditures Date Ending November 10, 2015
 - 9. PUBLIC HEARING:**
 - A. Naming Hamtramck City Hall "The Robert J. Kozaren Municipal Center"

Notice issued in accordance with the Michigan Open Meetings Act.

NOTE: Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (SDA) is asked to contact the City Clerk's Office at 313-870-0342. Staff will be happy to make the necessary arrangements.

10. NEW BUSINESS:

- A. Approval of Resolution 2015-55 Naming Hamtramck City Hall “The Robert J. Kozaren Municipal Center”

11.REPORTS:

MAYOR

MAYOR PRO-TEM

12.COMMENTS:

COUNCIL MEMBERS

CITY MANAGER

ADJOURNMENT

Notice issued in accordance with the Michigan Open Meetings Act.

NOTE: Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (SDA) is asked to contact the City Clerk’s Office at 313-870-0342. Staff will be happy to make the necessary arrangements.

RESOLUTION 2015-55

RESOLUTION NAMING HAMTRAMCK CITY HALL THE ROBERT J. KOZAREN MUNICIPAL CENTER

WHEREAS, Councilman Titus Walter's last official request, at his last council meeting, was to rename the Hamtramck City Hall after a previous mayor, Robert J. Kozaren; and

WHEREAS, the Hamtramck City Council acknowledges Mayor Kozaren was one of the longest serving Mayors of Hamtramck at eighteen (18) years, and served as the Deputy City Clerk; and

WHEREAS, Mayor Kozaren was the father of the annual Hamtramck Festival; and

WHEREAS, Mayor Kozaren worked to honor Pope John Paul II's 1987 visit by building Pope Park in his honor; and

WHEREAS, Mayor Kozaren passed away at the age of 73, on December 20, 2007; and

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Hamtramck, Wayne County, Michigan that:

FIRST: The City Manager is directed to make necessary arrangements for the naming of the Hamtramck City Hall, ROBERT J. KOZAREN MUNICIPAL CENTER.

SECOND: The City Manager is directed to notify interested individuals and agencies of the name change.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF HAMTRAMCK, WAYNE COUNTY, MICHIGAN THIS 13 DAY OF OCTOBER 2015.

AYES:

NAYS:

ABSTENTIONS:

ABSENT:

ATTEST:

August Gitschlag, City Clerk



**MINUTES
REGULAR CITY COUNCIL MEETING
HAMTRAMCK, MICHIGAN
OCTOBER 27, 2015
7:00 PM**

PRELIMINARY MATTERS

The Regular Meeting was called to order at 7:05 in the 2nd floor Council Chambers of City Hall, 3401 Evaline, and Hamtramck, Michigan by Mayor Karen Majewski.

Roll call: Mayor Majewski, Council Members: Miah, Zwolak, Karpinski, Musa, Perrotta
Absent: Hassan

Staff present: City Manager Katrina Powell; City Attorney Travis Mihelick; Fire Chief Paul Wilk; Acting Police Chief Ann Moise, CED Kathy Angerer, HR Director Scanio

CONSENT AGENDA

- A. Approval of Minutes: October 13, 2015 Regular Meeting
- B. Approval of Invoice Register Report Date Ending October 27, 2015
- C. Approval of Pre-Approved Expenditures Date Ending October 27, 2015
- D. Approval of Resolution 2015-56 Awarding Contract to HydroCorp for Public Water Supply Inspections
- E. Approval of Resolution 2015-60 Medicare Group Benefit and Rate Renewal Summary
- F. Resolution reappointing Karen Shulhan to the Housing Commission
- G. Resolution appointing Joe Kocht to Historical Commission

Motion by Miah, Karpinski seconds

Ayes: Miah, Karpinski, Zwolak, Musa

Absent: Hassan

Nays:

Motion Passes

Karpinski moves, Miah seconds to amend Halloween Trick-or-Treating hours from to 5pm-10pm to 5pm to 8pm on October 31st.

Motion passes on unanimous voice vote

Zwolak Moves to amend the minutes of October 13, 2015 Regular Meeting to change the title of RESOLUTION 2015-55 RESOLUTION NAMING HAMTRAMCK CITY HALL THE ROBERT J. KOZAREN MUNICIPAL CENTER to RESOLUTION 2015-55 RESOLUTION *OF INTENT TO NAME* HAMTRAMCK CITY HALL THE ROBERT J. KOZAREN MUNICIPAL CENTER

Motion passes on unanimous voice vote

Mayor Majewski calls for a 5 minute recess immediately following the Public Comment portion of the agenda.

OUT: 8:24 RETURN 8:30

NEW BUSINESS:

A. Approval of Resolution 2015-57 Purchasing Vehicles and Equipment using Act 84 Funding

Motion by Miah, Karpinski seconds

Ayes: Miah, Karpinski, Perrotta, Musa

Absent: Hassan

Nays: Zwolak

Motion Passes

B. Approval of Resolution 2015-58 Entering into a Lease Agreement with Detroit Machinery Center, Inc.

Motion by Karpinski, Miah seconds

Ayes: Miah, Karpinski, Perrotta, Musa

Absent: Hassan

Nays: Zwolak

Motion Passes

C. Approval of Resolution 2015-59 Vehicle Purchase for the Community and Economic Development Department

Motion by Karpinski, Miah seconds

Ayes: Miah, Karpinski, Perrotta, Musa, Zwolak

Absent: Hassan

Nays:

Motion Passes

ADJOURNMENT

Motion by Miah, Karpinski seconds

Ayes: Karpinski, Zwolak, Musa, Miah

Absent: Hassan

Nays:

Motion Passes

Meeting Adjourned: 8:38pm

Attest:



August R. Gitschlag

August R. Gitschlag
City Clerk

To: The Honorable Mayor and City Council

From: Katrina Powell, City Manager

Date: November 10, 2015

Subject: Request Council Approval for Expenditures

Introduction:

This agenda item is for the City Council to approve payment of expenditures.

Overview:

These invoices cover the following expenditures:

- Prisoner Expenses
- Professional Services
- Water & Sewer Maintenances
- Vehicle Maintenances
- Office/Operating Supplies
- Road/Traffic Maintenances
- Reimbursements
- City/Building Maintenances
- City Insurances
- Out of State Retiree Healthcare

Budget Impact:

The specific costs of these invoices are \$187,678.74 and will be run from the Fiduciary, General, and Water bank accounts. Everything will be paid out of 2016 budget.

Recommendation:

The City Manager and the Controller recommends the City Council approve the request to pay these expenditures in order to continue receiving services from the vendors.

Prepared by:

Jia Hang, Accounts Payable

Reviewed by:

Katrina Powell, City Manager
Bhama Cairns, Controller

Attachments:

Invoice Register Report for City of Hamtramck

INVOICE REGISTER REPORT FOR CITY OF HAMTRAMCK
EXP CHECK RUN DATES 11/10/2015 - 11/10/2015
BOTH JOURNALIZED AND UNJOURNALIZED
OPEN - CHECK TYPE: PAPER CHECK

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
334985 49723	9 MILE RENT-ALL INC LOADER USED FOR LOT CLEANUP 101-528-824.100 101-528-824.100 101-528-824.100	10/20/2015 JHANG TRENCHER TRAILER TIRE TUBE FOR UNI DMG WAIVER	11/19/2015	251.80 210.00 25.00 16.80	251.80	Open	N 10/29/2015
11371 49764	ADVANCED UNDERGROUND INSPECTION LLC 23146 - CLEANED & TV'D SERVICE LINES 592-557-787.001 592-557-787.001	JHANG CLEANED AS DIRECTED TV'D AS DIRECTED	11/04/2015	3,736.25 1,960.00 1,776.25	3,736.25	Open	N 11/02/2015
0292869-IN 49728	BROADSPIRE SERVICES INC. 00-0020737 INS-CLAIM SERV FEES/RISK 101-299-910.000	JHANG BROADSPIRE INS. RENEWAL OCT 2015	11/30/2015	1,027.73 1,027.73	1,027.73	Open	N 10/29/2015
0292870-IN 49736	BROADSPIRE SERVICES INC. 00-0020737 INS-CLAIM SERV FEES/RISK 101-299-910.000	JHANG BROADSPIRE INS. RENEWAL NOV 2015	12/01/2015	1,027.73 1,027.73	1,027.73	Open	N 10/30/2015
09302015 HPD 49716	CAMPAU-BOTSFORD SERVICE PD VEHICLE MAINTENANCE AND REPAIRS 101-300-751.002	JHANG PD VEHICLES REPAIR/MAINTENANCE SEPT 2015	10/30/2015	5,682.00 5,682.00	5,682.00	Open	N 10/29/2015
J29176 49754	CANNON TRUCK EQUIPMENT DUMP TRUCK INSERT 202-222-970.000	JHANG CAB GUARD/SIDE EXT KIT/TARP KIT/ELEC SPR	11/19/2015	7,903.25 7,903.25	7,903.25	Open	N 10/30/2015
S20483 49767	CANNON TRUCK EQUIPMENT WINTER MAINTENANCE 202-222-776.005	JHANG REPLACED TWO DAMAGED HOSES	11/25/2015	387.05 387.05	387.05	Open	N 11/02/2015
W46770 49729	CERTIFIED ALIGNMENT & SUSPENSION ENGINE # 1 FRONT SPRING REPLACEMENT 101-335-778.000 101-335-778.000 101-335-778.000	JHANG PARTS FOR JOB LABOR SUPPLIES	11/21/2015	3,550.13 2,459.70 1,005.00 85.43	3,550.13	Open	N 10/29/2015
2833 49725	CPI EXCAVATING INC NEW CURBSTOP AND BOX 9734 JOS CAMPAU	JHANG	11/19/2015	4,200.00	4,200.00	Open	N 10/29/2015

11/02/2015 02:19 PM
 User: JHANG
 DB: HAMTRAMCK

INVOICE REGISTER REPORT FOR CITY OF HAMTRAMCK
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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
	592-557-787.000	NEW CURBSTOP AND BOX 9734 JOS CAMPAU		4,200.00			
2837 49726	CPI EXCAVATING INC WATER MAIN REPAIR (PIPE REPLACEMENT) JHANG 592-557-787.000	10/20/2015 JHANG	11/19/2015	6,500.00 6,500.00	6,500.00	Open	N 10/29/2015
INV0958302 49711	DASH MEDICAL GLOVES PD DISPOSABLE GLOVES 101-300-740.000 101-300-740.000 101-300-740.000	10/21/2015 JHANG 1 CASE DISP GLOVES-SIZE XL 1 CASE DISP GLOVES-SIZE LARGE 1 CASE DISP GLOVES- SIZE MED	11/20/2015	197.70 65.90 65.90 65.90	197.70	Open	N 10/29/2015
11022015 49730	DENNIS NUNLEE OUT OF STATE RETIREE HEALTHCARE DEC JHANG 101-274-716.100	11/02/2015 JHANG NUNLEE HEALTHCARE DEC 2015	12/02/2015	1,404.14 1,404.14	1,404.14	Open	N 10/30/2015
10212015 49709	DICKINSON WRIGHT PLLC 2015 WATER SUPPLY/SEWAGE DISPOSAL JHANG 592-557-976.003	10/21/2015 JHANG 2015 WATER SUPP/SEW DISP REV BONDS	11/20/2015	21,000.00 21,000.00	21,000.00	Open	N 10/28/2015
INV23371 49727	DORNBOS SIGN, INC HANDICAP SIGNS (50) 101-265-776.050 101-265-776.050	10/23/2015 JHANG 50 RESERVED HANDICAP SIGNS FREIGHT	11/22/2015	826.26 795.00 31.26	826.26	Open	N 10/29/2015
14904 49692	EXECUTIVE LANGUAGE SERVICES, INC. 10/15/15 ARABIC INTERP JHANG 101-136-801.200	10/19/2015 JHANG 10/15/15 - ARABIC INTERP	11/18/2015	190.00 190.00	190.00	Open	N 10/28/2015
20151112-1 49694	FREECPR PRIVATE CPR TRAINING COURSE JHANG 101-136-801.400	10/15/2015 JHANG PRIVATE CPR CLASS	11/14/2015	150.00 150.00	150.00	Open	N 10/28/2015
417242 49719	HAMTRAMCK HARDWARE DRYWALL ANCHOR JHANG 101-265-776.000	10/20/2015 JHANG DRYWALL ANCHOR	11/19/2015	6.29 6.29	6.29	Open	N 10/29/2015
418478 49765	HAMTRAMCK HARDWARE VEHICLE MAINTENANCE JHANG 202-222-751.002	10/27/2015 JHANG PENCIL TIRE GAUGE	11/26/2015	4.49 2.69	4.49	Open	N 11/02/2015

Inv Num Inv Ref#	Vendor Description	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
	GL Distribution 202-222-751.002	SNAP KEY RING		1.80			
418301 49766	HAMTRAMCK HARDWARE OPERATING SUPPLIES 101-265-740.000	10/26/2015 JHANG BAR/CHAIN OIL	11/25/2015	5.39 5.39	5.39	Open	N 11/02/2015
1442 49769	INNOVATIVE SOFTWARE SERVICES, INC. HAMTRAMCK INCOME TAX SERV/SUPP SEPT 101-202-801.000	10/01/2015 JHANG SERVICES SEPT 2015	10/31/2015	5,368.65 5,368.65	5,368.65	Open	N 11/02/2015
1443 49770	INNOVATIVE SOFTWARE SERVICES, INC. HIGHLAND PARK INCOME TAX SERV/SUPP 101-202-801.000	10/01/2015 JHANG SERVICES SEPT 2015	10/31/2015	4,547.80 4,547.80	4,547.80	Open	N 11/02/2015
3926 49721	JCA ENTERPRISE CONSTRUCTION INC REPAIR CEILING IN 3RD FL RESTROOM 101-265-776.000	10/19/2015 JHANG REPAIR CEILING IN 3RD FL RESTROOM	11/18/2015	250.00 250.00	250.00	Open	N 10/29/2015
3926 F 49722	JCA ENTERPRISE CONSTRUCTION INC BUILDING REPAIRS 266-367-776.000	10/19/2015 JHANG CELL 15, 3RD FLR FRNC RM	11/18/2015	1,290.00 1,290.00	1,290.00	Open	N 10/29/2015
09292015 49768	JEREMY WEBSTER REIMB MITA INCOME TAX MILEAGE 101-202-864.000	09/29/2015 JHANG REIMB MILEAGE MITA	10/29/2015	146.97 146.97	146.97	Open	N 11/02/2015
11022015 49732	JOSEPH GRUCZ OUT OF STATE RETIREE HEALTHCARE DEC 101-274-716.100	11/02/2015 JHANG GRUCZ HEALTHCARE DEC 2015	12/02/2015	1,404.14 1,404.14	1,404.14	Open	N 10/30/2015
10292015 49739	JUDGE PAUL PARUK MILEAGE AND HOTEL JUDICIAL CONF. OCT 101-136-864.000 101-136-864.000	10/29/2015 JHANG JUD. CONF. MILES 313X.575 JUD. CONF. HOTEL	11/28/2015	252.50 180.00 72.50	252.50	Open	N 10/30/2015
H1509 49714	MICHIGAN HUMANE SOCIETY ANIMAL HANDLING CONTRACT-SEPT 2015 101-300-801.020	09/30/2015 JHANG ANIMAL HANDLING-SEPT 2015	10/30/2015	550.00 550.00	550.00	Open	N 10/29/2015

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
0003424483 49715	MNJ TECHNOLOGIES DIRECT INC SOUND/DECIBEL METER 101-300-740.000	10/26/2015 JHANG	11/25/2015	40.00 40.00	40.00	Open	N 10/29/2015
0003424922 49758	MNJ TECHNOLOGIES DIRECT INC PRINTER CARTRIDGES FOR PD DB/NARC 266-367-728.000 266-367-728.000	10/27/2015 JHANG	11/26/2015	172.56 86.28 86.28	172.56	Open	N 11/02/2015
0003424923 49759	MNJ TECHNOLOGIES DIRECT INC PRINTER CARTRIDGES FOR PD DB/NARC 266-367-728.000 266-367-728.000	10/27/2015 JHANG	11/26/2015	152.82 66.21 86.61	152.82	Open	N 11/02/2015
102199 49751	MOBILE COMMUNICATION SERVICES INC PD RADIO REPAIR 264-264-778.000	10/21/2015 JHANG	11/20/2015	287.30 287.30	287.30	Open	N 10/30/2015
24756 49763	NATIONAL INDUSTRIAL MAINT INC MI-532-205 CLEAN CATCH BASINS 592-557-787.001	10/20/2015 JHANG	11/19/2015	640.00 640.00	640.00	Open	N 11/02/2015
236 49733	NORTH STAR WATER MANAGEMENT LLC UCMR 3 TESTING - 3RD SAMPLING EVENT 592-557-802.004	10/15/2015 JHANG	11/14/2015	1,800.00 1,800.00	1,800.00	Open	N 10/30/2015
710530103 49750	OCCUPATIONAL HEALTH CENTERS OF MI N04-0220132324 NEW HIRE PHYSICAL 264-264-802.001	10/20/2015 JHANG	11/19/2015	165.50 165.50	165.50	Open	N 10/30/2015
801152626001 49689	OFFICE DEPOT OFFICE SUPPLIES 10/21/15 101-300-728.000	10/21/2015 JHANG	11/22/2015	175.33 175.33	175.33	Open	N 10/28/2015
801152627001 49690	OFFICE DEPOT SELF LOCKING CABLE 10/21/15 101-300-728.000	10/21/2015 JHANG	11/22/2015	6.99 6.99	6.99	Open	N 10/28/2015

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
801152628001 49691	OFFICE DEPOT CD/DVD SLEEVES 10/21/15 101-300-728.000	10/21/2015 JHANG CD/DVD SLEEVES	11/22/2015	10.90 10.90	10.90	Open	N 10/28/2015
802375556001 49760	OFFICE DEPOT ETHERNET SWITCH 10/28/15 101-265-776.000	10/28/2015 JHANG TRENDNET ETHERNET SWITCH #485370	11/29/2015	8.79 8.79	8.79	Open	N 11/02/2015
802375555001 49761	OFFICE DEPOT NETWORK CABLE 10/28/15 101-265-776.000	10/28/2015 JHANG ATIVA NETWORK CABLE 25' BLUE #833300	11/29/2015	19.98 19.98	19.98	Open	N 11/02/2015
802707545001 49762	OFFICE DEPOT INK CARTRIDGES 10/29/15 101-172-728.000	10/29/2015 JHANG HP 950XL/951 INK CARTRIDGE	11/29/2015	89.99 89.99	89.99	Open	N 11/02/2015
11022015 49731	PAUL ODOBINA OUT OF STATE RETIREE HEALTHCARE DEC 101-274-716.100	11/02/2015 JHANG ODOBINA HEALTHCARE DEC 2015	12/02/2015	1,587.28 1,587.28	1,587.28	Open	N 10/30/2015
5B169105 49757	RIZZO SERVICES 90001 - TRASH REMOVAL NOV 2015 101-528-824.000	10/25/2015 JHANG NOV 2015 TRASH REMOVAL	11/24/2015	59,583.33 59,583.33	59,583.33	Open	N 10/30/2015
10222015 49693	ROBERT E. ZARANEK HOUSE COUNSEL 10/22/15 101-136-801.100	10/22/2015 JHANG HOUSE COUNSEL 10/22/15	11/21/2015	250.00 250.00	250.00	Open	N 10/28/2015
2174 F 49755	RVP CONSTRUCTION INC. GOODSON AVE. 203-203-970.000	10/20/2015 JHANG GOODSON AVE. RECONSTRUCTION AND WATER MA	11/19/2015	1,935.00 1,935.00	1,935.00	Open	N 10/30/2015
2174 W 49756	RVP CONSTRUCTION INC. GOODSON AVE. 592-557-970.000	10/20/2015 JHANG GOODSON AVE. RECONSTRUCTION AND WATER MA	11/19/2015	24,502.50 24,502.50	24,502.50	Open	N 10/30/2015
10292015 49737	SEAN K. KOWALSKI, P-43764 HOUSE COUNSEL 10/29/15 101-136-801.100	10/29/2015 JHANG HOUSE COUNSEL 10/29/15	11/28/2015	250.00 250.00	250.00	Open	N 10/30/2015

11/02/2015 02:19 PM
 User: JHANG
 DB: HAMTRAMCK

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10302015 49740	SEAN K. KOWALSKI, P-43764 HOUSE COUNSEL 10/30/15 - JURY TRIAL 101-136-801.100	10/30/2015 JHANG HOUSE COUNSEL 10/30/15	11/29/2015	250.00 250.00	250.00	Open	N 10/30/2015
551-454416 49752	STATE OF MICHIGAN LIVE SCAN FINGERPRINT 101-300-801.990	10/06/2015 JHANG LIVE SCAN FEES	11/05/2015	223.75 223.75	223.75	Open	N 10/30/2015
52963 49720	TAYLOR DOOR COMPANY FRONT ALUMINUM GLASS DOOR REPAIR 101-265-776.000	10/06/2015 JHANG FRONT ALUMINUM GLASS DOOR REPAIR	11/05/2015	184.00 184.00	184.00	Open	N 10/29/2015
3335 49712	THE HAMTRAMCK REVIEW PD AUCTION AD-ANNUAL PROPERTY AND 101-300-903.000	10/13/2015 JHANG PD AUCTION AD	11/12/2015	200.00 200.00	200.00	Open	N 10/29/2015
3336 49713	THE HAMTRAMCK REVIEW PD AUTO AUCTION AD 101-300-903.000	10/13/2015 JHANG PD AUCTION AD-B&G	11/12/2015	129.50 129.50	129.50	Open	N 10/29/2015
832685557 49695	THOMSON REUTERS - WEST 1004713124 - WEST INFO CHARGES SEPT 101-202-801.000	10/01/2015 JHANG THOMSON REUTERS SOFTWARE SEPT 2015	10/31/2015	120.00 120.00	120.00	Open	N 10/28/2015
832683957 49753	THOMSON REUTERS - WEST 1004666422 - WEST INFO CHARGES SEPT 266-367-801.700	10/01/2015 JHANG WEST INVEST CHARGES SEPT 2015	10/31/2015	243.60 243.60	243.60	Open	N 10/30/2015
10292015 49738	TY'ANA MCTAW MILEAGE FOR CER EXAM 10/28/15 199 X 101-136-864.000	10/29/2015 JHANG CER EXAM MILEAGE 199 X .575	11/28/2015	115.00 115.00	115.00	Open	N 10/30/2015
508480 49686	VIGILANTE SECURITY ALARM SYS ALARM MONITORING-PD ANNEX BUILDING 267-267-801.030	10/20/2015 JHANG PD ANNEX BLDG ALARM MONITOR NOV-JAN 2016	10/30/2015	108.00 108.00	108.00	Open	N 10/21/2015
281324 49717	WAYNE COUNTY PRISONER HOUSING JUL 2015 345 DAYS @ 101-300-800.500	10/09/2015 JHANG PRISONER HOUSING JUL 2015	11/08/2015	12,075.00 12,075.00	12,075.00	Open	N 10/29/2015

INVOICE REGISTER REPORT FOR CITY OF HAMTRAMCK
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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
281403 49718	WAYNE COUNTY PRISONER HOUSING AUG 2015 299 DAYS @ JHANG 101-300-800.500	10/16/2015	11/15/2015	10,465.00	10,465.00	Open	N 10/29/2015
	PRISONER HOUSING AUG 2015			10,465.00			
281356 49724	WAYNE COUNTY 500013 - TRAF SIG MAINT SEPT 2015 202-222-776.004	10/14/2015 JHANG	11/13/2015	26.35	26.35	Open	N 10/29/2015
	TRAF SIG MAINT SEPT 2015			26.35			
# of Invoices:	58	# Due: 58	Totals:	187,678.74	187,678.74		
# of Credit Memos:	0	# Due: 0	Totals:	0.00	0.00		
Net of Invoices and Credit Memos:				187,678.74	187,678.74		

--- TOTALS BY FUND ---

101 - General Fund	112,624.07	112,624.07
202 - Mvh Major Street Fund	8,321.14	8,321.14
203 - Mvh Local Street Fund	1,935.00	1,935.00
264 - 911 Emergency	452.80	452.80
266 - DRUG LAW ENF. ACT 265 - STAT	1,858.98	1,858.98
267 - DRUG LAW ENF. ACT 265 - FEDE	108.00	108.00
592 - WATER & SEWER FUND	62,378.75	62,378.75

--- TOTALS BY DEPT/ACTIVITY ---

136 - 31-St District Court	1,457.50	1,457.50
172 - City Manager	89.99	89.99
202 - Income Tax	10,183.42	10,183.42
203 - LOCAL STREETS	1,935.00	1,935.00
222 - MAJOR STREETS	8,321.14	8,321.14
264 - 911 EMERGENCY	452.80	452.80
265 - Public Services	1,300.71	1,300.71
267 - Drug Forfeiture - Federal Ex	108.00	108.00
274 - RETIREE COSTS	4,395.56	4,395.56
299 - General Administration	2,055.46	2,055.46
300 - Police Department	29,756.17	29,756.17
335 - Fire Department	3,550.13	3,550.13
367 - Drug Forfeiture - State Expe	1,858.98	1,858.98
528 - Sanitation Services	59,835.13	59,835.13
557 - WATER & SEWER	62,378.75	62,378.75

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CHECK DISBURSEMENT REPORT FOR CITY OF HAMTRAMCK
CHECK DATE FROM 10/28/2015 - 10/28/2015

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 General Fund							
10/28/2015	GEN	67004	STATE OF MICHIGAN	2015 TAX GARN WRIT FEE	740.000	136	630.00
				Total for fund 101 General Fund			630.00
TOTAL - ALL FUNDS							630.00

CHECK DISBURSEMENT REPORT FOR CITY OF HAMTRAMCK
 CHECK DATE FROM 11/02/2015 - 11/02/2015

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 General Fund							
11/02/2015	GEN	67015	AT&T	TELEPHONE OCT 2015	922.000	136	26.06
11/02/2015	GEN	67016	COMCAST	CABLE/INTERNET NOV 2015	801.000	265	412.33
11/02/2015	GEN	67017#	DTE ENERGY	8700 JOS CAMPAU ELECTRIC OCT 2015	921.000	265	70.52
				10035 JOS CAMPAU ELECTRIC SEPT & OCT	921.000	265	44.22
				CITY HALL ELECTRIC OCT 2015	921.000	265	3,713.72
				8700 JOS CAMPAU GAS OCT 2015	923.000	265	40.66
				CITY HALL GAS OCT 2015	923.000	265	480.09
				2769 POLAND OCT 2015	926.000	299	373.92
				2929 EVALINE OCT 2015	926.000	299	168.41
				2920 BELMONT OCT 2015	926.000	299	355.67
				CHECK GEN 67017 TOTAL			<u>5,247.21</u>
11/02/2015	GEN	67018	OFFICE TEAM	S. RAHMAN 10/16/15	801.000	215	575.10
11/02/2015	GEN	67019	PURCHASE POWER	POSTAGE OCT 2015	730.000	215	3,000.00
				POSTAGE SEPT 2015	730.000	215	2,000.00
				CHECK GEN 67019 TOTAL			<u>5,000.00</u>
11/02/2015	GEN	67020	ROBERT HOCKING & RAVID AND ASSOC.	SETTLEMENT CASE NO. 14-015974	855.000	229	15,000.00
11/02/2015	GEN	67021*#	THE STANDARD	INSURANCE - LIFE NOV 2015	716.400	136	57.20
				INSURANCE - ST DISABILITY NOV 2015	716.400	136	87.18
				INSURANCE - LIFE NOV 2015	716.400	172	150.15
				INSURANCE - ST DISABILITY NOV 2015	716.400	172	32.81
				INSURANCE - ST DISABILITY NOV 2015	716.400	202	10.71
				INSURANCE - LIFE NOV 2015	716.400	209	7.15
				INSURANCE - ST DISABILITY NOV 2015	716.400	209	31.82
				INSURANCE - LIFE NOV 2015	716.400	215	7.15
				INSURANCE - ST DISABILITY NOV 2015	716.400	215	16.51
				INSURANCE - LIFE NOV 2015	716.400	220	7.15
				INSURANCE - ST DISABILITY NOV 2015	716.400	220	12.61
				INSURANCE - LIFE NOV 2015	716.400	223	14.30
				INSURANCE - ST DISABILITY NOV 2015	716.400	223	43.83
				INSURANCE - LIFE NOV 2015	716.400	253	7.15

CHECK DISBURSEMENT REPORT FOR CITY OF HAMTRAMCK
CHECK DATE FROM 11/02/2015 - 11/02/2015

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 General Fund							
				INSURANCE - ST DISABILITY NOV 2015	716.400	253	42.53
				INSURANCE - LIFE NOV 2015	716.400	265	7.15
				INSURANCE - ST DISABILITY NOV 2015	716.400	265	11.02
				INSURANCE - LIFE NOV 2015	716.400	266	14.30
				INSURANCE - ST DISABILITY NOV 2015	716.400	266	17.32
				RETIRED FIRE NOV 2015	716.400	274	12.52
				RETIRED GENERAL NOV 2015	716.400	274	39.38
				RETIRED POLICE NOV 2015	716.400	274	22.36
				RETIRED POLICE SPECIAL NOV 2015	716.400	274	5.36
				RETIRED FIRE SPECIAL OVER 65 NOV 2015	716.400	274	21.00
				RETIRED FIRE SPECIAL NOV 2015	716.400	274	2.68
				RETIRED GENERAL SPECIAL OVER 65 NOV	716.400	274	121.90
				RETIRED POLICE SPECIAL OVER 65 NOV 2015	716.400	274	26.36
				RETIRED POLICE-BCN OVER 65 NOV 2015	716.400	274	6.26
				RETIRED FIRE-BCN OVER 65 NOV 2015	716.400	274	1.34
				RETIRED GENERAL-BCN OVER 65 NOV 2015	716.400	274	3.58
				INSURANCE - LIFE NOV 2015	716.400	277	7.15
				INSURANCE - ST DISABILITY NOV 2015	716.400	277	20.80
				INSURANCE - LIFE NOV 2015	716.400	300	407.55
				INSURANCE - ST DISABILITY NOV 2015	716.400	300	457.25
				INSURANCE - ST DISABILITY NOV 2015	716.400	300	29.67
				INSURANCE - LIFE NOV 2015	716.400	335	579.15
				INSURANCE - ST DISABILITY NOV 2015	716.400	335	472.82
				CHECK GEN 67021 TOTAL			<u>2,815.17</u>
				Total for fund 101 General Fund			29,075.87

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CHECK DISBURSEMENT REPORT FOR CITY OF HAMTRAMCK
CHECK DATE FROM 11/02/2015 - 11/02/2015

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 264 911 Emergency							
11/02/2015	FID	8497	AT&T GLOBAL SERVICES INC	PD PHONE/911 REPAIR	778.000	264	390.00
Total for fund 264 911 Emergency							390.00

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CHECK DISBURSEMENT REPORT FOR CITY OF HAMTRAMCK
CHECK DATE FROM 11/02/2015 - 11/02/2015

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 267 DRUG LAW ENF. ACT 265 - FEDERAL							
11/02/2015	FID	8498	THE STANDARD	INSURANCE - LIFE NOV 2015	716.400	267	28.60
				INSURANCE - ST DISABILITY NOV 2015	716.400	267	34.32
				CHECK FID 8498 TOTAL FOR			<u>62.92</u>
				Total for fund 267 DRUG LAW ENF. ACT 265 -			62.92

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CHECK DISBURSEMENT REPORT FOR CITY OF HAMTRAMCK
CHECK DATE FROM 11/02/2015 - 11/02/2015

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 268 Library Fund							
11/02/2015	GEN	67021*#	THE STANDARD	INSURANCE - LIFE NOV 2015	716.400	738	14.30
				INSURANCE - ST DISABILITY NOV 2015	716.400	738	40.35
				CHECK GEN 67021 TOTAL			<hr/> 54.65
				Total for fund 268 Library Fund			54.65

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CHECK DISBURSEMENT REPORT FOR CITY OF HAMTRAMCK
CHECK DATE FROM 11/02/2015 - 11/02/2015

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 592 WATER & SEWER FUND							
11/02/2015	WAT	8765	BOARD OF WATER COMMISSIONERS	WHOLESALE WATER SEPT 2015	924.000	557	53,114.28
				SEWAGE DISPOSAL SEPT 2015	925.000	557	327,800.00
				IWC CHARGES SEPT 2015	925.100	557	6,880.50
				CHECK WAT 8765 TOTAL FOR			<u>387,794.78</u>
11/02/2015	WAT	8766	THE STANDARD	INSURANCE - LIFE NOV 2015	716.400	557	21.45
				INSURANCE - ST DISABILITY NOV 2015	716.400	557	41.54
				CHECK WAT 8766 TOTAL FOR			<u>62.99</u>
				Total for fund 592 WATER & SEWER FUND			387,857.77

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 703 Prop Tax Collection Fund							
11/02/2015	PTC	2089	TITLE ONE, INC.	Undistributed Current Tax Collections	274.000	000	18.63
Total for fund 703 Prop Tax Collection Fund							18.63

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 796 Development Agreement Esc							
11/02/2015	UR31	1982	PEOPLE'S COMM SERV OF METRO	HOME MAINTENANCE WORKSHOP	701.000	796	1,000.00
Total for fund 796 Development Agreement Esc							1,000.00
TOTAL - ALL FUNDS							418,459.84

'*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND

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CHECK DISBURSEMENT REPORT FOR CITY OF HAMTRAMCK
 CHECK DATE FROM 10/22/2015 - 10/22/2015

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 General Fund							
10/22/2015	GEN	66944	AFSCME LOCAL #666	AFSCME LOCAL #666 UNION D	231.500	000	186.00
10/22/2015	GEN	66945*#	AT&T	TELEPHONE OCT 2015	922.000	265	3,439.92
10/22/2015	GEN	66946	AXA-EQUITABLE	AXA 457 DEFERRED COMP PLAN	231.120	000	3,590.00
10/22/2015	GEN	66947	FRATERNAL ORDER OF POLICE	FOP UNION DUES	231.700	000	1,440.00
				FOP UNION DUES	231.700	000	168.00
				CHECK GEN 66947 TOTAL			<u>1,608.00</u>
10/22/2015	GEN	66948	HOME DEPOT CREDIT SERVICES	TOOLS & TORCH SET	740.000	265	766.19
10/22/2015	GEN	66949	OFFICE TEAM	S. RAHMAN 10/09/15	801.000	215	555.93
10/22/2015	GEN	66950	OHIO CHILD SUPPORT PAYMENT CENTRAL	GARNISHMENTS	231.130	000	218.61
10/22/2015	GEN	66951	PITNEY BOWES GLOBAL	MAIL MACHINE LEASING AUG - OCT 2015	946.000	215	1,056.03
10/22/2015	GEN	66952	POLICE AND FIREMENS INSURANCE	LIFE OF VIRGINIA INS CO	233.000	000	167.33
10/22/2015	GEN	66953	RANKING OFFICERS ASSOCIATION	Ranking Officers Assoc Du	231.800	000	12.00
10/22/2015	GEN	66954#	T-MOBILE	TELEPHONE SEPT 2015	922.100	266	17.35
				TELEPHONE SEPT 2015	922.000	300	104.10
				TELEPHONE SEPT 2015	922.000	335	52.05
				CHECK GEN 66954 TOTAL			<u>173.50</u>
10/22/2015	GEN	66955	TREASURER, CITY OF DETROIT	CITY OF DETROIT WH OCT 2015	231.100	000	98.60
10/22/2015	GEN	66956	TREASURER, CITY OF HAMTRAMCK	HAMTRAMCK INCOME TAX OCT 2015	231.000	000	2,566.74
10/22/2015	GEN	66957	VERIZON WIRELESS	CELL PHONE SEPT 2015	922.000	172	65.99
10/22/2015	GEN	66958	VERIZON WIRELESS	DATA FOR IPADS SEPT 2015	922.200	822	60.06
				Total for fund 101 General Fund			14,564.90

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CHECK DISBURSEMENT REPORT FOR CITY OF HAMTRAMCK
CHECK DATE FROM 10/22/2015 - 10/22/2015

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 202 Mvh Major Street Fund							
10/22/2015	FID	8485*#	T-MOBILE	TELEPHONE SEPT 2015	800.001	222	34.70
Total for fund 202 Mvh Major Street Fund							34.70

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CHECK DISBURSEMENT REPORT FOR CITY OF HAMTRAMCK
CHECK DATE FROM 10/22/2015 - 10/22/2015

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 267 DRUG LAW ENF. ACT 265 - FEDERAL							
10/22/2015	FID	8485*#	T-MOBILE	TELEPHONE SEPT 2015	922.000	267	17.35
Total for fund 267 DRUG LAW ENF. ACT 265 -							17.35

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CHECK DISBURSEMENT REPORT FOR CITY OF HAMTRAMCK
CHECK DATE FROM 10/22/2015 - 10/22/2015

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 268 Library Fund							
10/22/2015	GEN	66945*#	AT&T	TELEPHONE OCT 2015	922.000	738	60.08
Total for fund 268 Library Fund							60.08

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CHECK DISBURSEMENT REPORT FOR CITY OF HAMTRAMCK
CHECK DATE FROM 10/22/2015 - 10/22/2015

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 592 WATER & SEWER FUND							
10/22/2015	WAT	8755	T-MOBILE	TELEPHONE SEPT 2015	922.000	557	69.40
Total for fund 592 WATER & SEWER FUND							69.40

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 703 Prop Tax Collection Fund							
10/22/2015	PTC	2070	ABSTRACT TITLE AGENCY	Undistributed Current Tax Collections	274.000	000	25.39
10/22/2015	PTC	2071	ARNAUTOVIC, JUSUF & MOMIRKA	Undistributed Current Tax Collections	274.000	000	23.06
10/22/2015	PTC	2072	BETANCOURT, SHARON	Undistributed Current Tax Collections	274.000	000	17.51
10/22/2015	PTC	2073	BROTHERS PLAZA, LLC	Undistributed Current Tax Collections	274.000	000	13,233.48
10/22/2015	PTC	2074	CAPITAL TITLE INSURANCE CO	Undistributed Current Tax Collections	274.000	000	16.87
10/22/2015	PTC	2075	E TITLE	Undistributed Current Tax Collections	274.000	000	29.14
				Undistributed Current Tax Collections	274.000	000	22.45
				CHECK PTC 2075 TOTAL FOR			<u>51.59</u>
10/22/2015	PTC	2076	GRECO TITLE AGENCY	Undistributed Current Tax Collections	274.000	000	17.24
				Undistributed Current Tax Collections	274.000	000	10.25
				CHECK PTC 2076 TOTAL FOR			<u>27.49</u>
10/22/2015	PTC	2077	LIBERTY TITLE AGENCY	Undistributed Current Tax Collections	274.000	000	45.72
10/22/2015	PTC	2078	M & T BANK	Undistributed Current Tax Collections	274.000	000	22.19
10/22/2015	PTC	2079	MAHMUTOVIC, ADIS & ALTIJANA	Undistributed Current Tax Collections	274.000	000	14.04
10/22/2015	PTC	2080	MEYERS, JOHN & JANELL	Undistributed Current Tax Collections	274.000	000	39.76
10/22/2015	PTC	2081	PC LAW ASSOCIATES	Undistributed Current Tax Collections	274.000	000	18.72
10/22/2015	PTC	2082	SYED, RAZA U.	Undistributed Current Tax Collections	274.000	000	301.86
10/22/2015	PTC	2083	THABET, ALI	Undistributed Current Tax Collections	274.000	000	269.13
10/22/2015	PTC	2084	TITLE CONNECT, LLC	Undistributed Current Tax Collections	274.000	000	15.48
10/22/2015	PTC	2085	TITLE ONE, INC.	Undistributed Current Tax Collections	274.000	000	20.11
10/22/2015	PTC	2086	TROTT LAW, P.C.	Undistributed Current Tax Collections	274.000	000	34.84
10/22/2015	PTC	2087	TROY ABSTRACT & TITLE AGENCY	Undistributed Current Tax Collections	274.000	000	18.04
10/22/2015	PTC	2088	WASEL, HANA	Undistributed Current Tax Collections	274.000	000	16.59
Total for fund 703 Prop Tax Collection Fund							14,211.87

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
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TOTAL - ALL FUNDS

28,958.30

'*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND

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To: The Honorable Mayor and City Council

From: Katrina Powell, City Manager

Date: November 10, 2015

Subject: Preapproved Expenditures

Introduction:

This agenda item is for the City Council to review check disbursements for preapproved expenditures.

Overview:

These disbursements cover the following expenditures:

- Utilities
- Payroll Distributions
- Temporary Workers
- Credit Card
- Postage
- Life/Short Term Disability Insurance
- Office Equipment Rental
- Court Ordered Payments
- Property Tax Overpayment Refund

Budget Impact:

The specific costs of these disbursements were \$448,048.14 and was run from the Fiduciary, General, Water, Property Tax and UR31 bank accounts. They were all paid out of 2016 budget.

Recommendation:

The City Manager and the Controller approved the payments of these expenditures.

Prepared by:

Jia Hang, Accounts Payable

Reviewed by:

Katrina Powell, City Manager
Bhama Cairns, Controller

Attachments:

Check Disbursement Report for City of Hamtramck